



Ability West provides a wide range of high quality community based services for people with an intellectual disability throughout Galway City and County. Services provided are day, home sharing, residential, respite, community supports, educational, rehabilitative training and multi-disciplinary supports. The ethos of service provision is underpinned by our Vision, Mission, Core Values and Strategic Plan, which is to enable people with an intellectual disability to reach their full potential and take their rightful place in society.

Cluster Person in Charge (Ref 20/18)

Salary Scale: €44,063 - €60,137 per annum

Galway City locations

Maternity Leave Cover

A panel will be formed for Cluster PIC's or PIC's for individual Group Homes for future appointments

The role will involve travelling to different locations in accordance with service and business needs.

The Role:

- The post holder has responsibility for the effective provision and operation of services and supports to adults and children in specified Ability West units which provide residential and/or short break respite services across a number of designated centres.
- The post holder will work closely with the Assistant Director of Client Services with regard to both planning and implementing the effective delivery of services across a number of designated centres.
- The post holder will work closely with and support the Team leaders with regard to both planning and implementing the effective delivery of services across the designated centres under the team leaders remit.
- Manage and monitor the annual budgets, including staffing and all aspects of expenditure within the four designated centres and be responsible for operating within approved budgets.
- The post holder will ensure that the residential and/or residential respite centres under their remit comply with legislative and regulatory requirements i.e. S.I.367, HIQA National Standards etc.
- Participate in the On-Call rota on a rotational basis.

Essential Criteria:

- A minimum of 3 years in a management or supervisory role in the area of health or social care.
- A professional degree (minimum level 7) in Applied Social Studies or relevant qualification.
- A relevant management qualification.
- A proven track record of managing a residential service which meets quality, regulatory/legislative requirements.
- A proven track record of budget management.
- Experience of report writing, personal support plans, people and roster management.



- Full current driving license with access to your own vehicle.
- Excellent IT skills.
- Excellent working knowledge of legislative/regulatory requirements and responsibilities.

Desirable Criteria:

- Experience in a similar role.

Application Forms and Job descriptions are available to download on our internet site www.abilitywest.ie or contact HR on 091 540900. Completed applications should be forwarded to the Human Resources Directorate, Ability West, Blackrock House, Salthill, Galway or recruitment@abilitywest.ie by 3rd August 2018.